Nagar Palika Parishad Balaghat

Balance Sheet

1-Apr-2019 to 31-Mar-2020

Liabilities	as at 31-Mar-2020	
Capital Account		
Loans (Liability)		
Current Liabilities		
Duties & Taxes		
Sundry Creditors		
Suspense A/c		
3 - Capital Receipts & Liabilities		944940844-80
310 - Municipal (General) Fund	227267427-70	
311 - Earmarked Funds	18982954-00	
312 - Reserve Funds	284599664-56	
320 - Grants, Contribution for Specific Purposes	374405599-54	
330 - Secured Loans		
331 - Unsecured Loans	27733642-00	
340 - Deposits Received	12551306-00	
341 - Deposit Works	31442-00	
350 - Other Liabilities	-2317345-00	
360 - Provisions	1586154-00	
Excess of expenditure over income		
Opening Balance	41-00	
Current Period	18729489-00	
Less: Transferred	18729530-00	
Total		944940844-80
Total		783634133-18

Assets	as at 31-Mar-2020	
Current Assets		255263695-0
Closing Stock	-	
Sundry Debtors		
Cash-in-Hand	41-00	
Bank Accounts	255263654-02	
4 - Capital Expenditure & Assets		689677149-7
410 - Fixed Assets	490150214-01	
411 - Accumulated Depreciation	-190003879-00	
412 - Capital Work-in- Progress	106983356-00	
420 - Investments -General Fund	240338399-00	
421 - Investments -Other Funds		
430 - Stock - In- Hand	1012780-16	
431 - Sundry Debtors (Receivables)	21219370-00	
432 -Accumulated Provision Against Debtors (Receivables)		
440 - Pre-Paid Expenses	327207-47	
450 - Loans, Advances and Deposits	19649700-14	
451 - Accumulated Provisions Against Loans,Advances and Deposit		
470 - Other Assets		
480 - Miscellaneous Expenditure to Be Written Off		
Total		944940844-
Less: Transferred	-35737177-71	
Total		783634133-

मुख्य नगरपालिका अधिकारी
नगरपालिका परिषद
बालाघाट (म.प्र.)

Nagar Parishad Jhabua

Receipts and Payments

1-Apr-2019 to 31-Mar-2020

Receipts		
Opening Balance		115000822-98
45010-00 - Consolidated Cash (All Places)	313735-00	
Axis Bank	33085585-35	
Axis Bank -2501	6410573-00	
Axis Bank-5598	5401859-86	
Axis Bank-6893	3875042-00	
Bank of Baroda-7562	2199470-00	
Bank of Baroda-8854	892543-00	
HDFC Bank	20492206-50	
Narmada Jhabua-0390	1490-00	
Narmada Jhabua-1597	2012056-00	
Narmada Jhabua -7474	12755591-00	
Sbi-4147	21698603-47	
Sbi-4341	3620944-65	
SBI BANK	2424240-15	
Union Bank	1803642-00	
Vijay Bank-1314	2013141-00	
11010- Cashier Book Income		12436045-00
11012-00 - Consolidated Pilgrimage Tax		50573-00
12010-11 - Stamp Duty on Transfer of Properties		1296787-00
12020-01 - Compensation in Lieu of Octoi		25822213-00
12020-11 - State Finance Commission		5902511-00
12020-21 - Compensation in Lieu of Pilgrim Tax		1064860-00
15011-01 - Sale of Tender Papers		467189-00
16010-11 - From Central Government		4444000-00
17110-00 - Consolidated Interest From Bank Accounts		1221607-00
21010-21 - Wages		121542-00
31110-00-Consoli Special Fund(Specify Each Fund Name)		10000000-00
32010-29 14th Finance Comission		10019000-00
32010- PM Awas Yojana Grant PMAY		18600000-00
32020-04 - Basic Minimum Programme		4211000-00
32020-11 - Grants for Road Construction		1391000-00
32020-26-Grant for Community Toilet		148000-00
32020-51 - Other Grants		3585000-00
32020- Sambal Yojana		200000-00

Payments		
11010- Cashier Book Income		191246-00
21010-00 - Consolidated Salaries, Wages & Bonus		7231472-00
21010-21 - Wages		2630261-00
21020-02 - Remuneration & Fees Councillors		193000-00
22020-02 - Newspapers		2880-00
22021-01 - Printing Expenses		24900-00
22021-04 Photo Copy Expenses		13768-00
22021-05-Photo Graphy		2000-00
22030-00 - Consolidated Travelling & Conveyance		118555-00
22050-01 - Advertisement Expenses		662312-00
22080-51 - Miscellaneous Expenses		9100-00
23040-02-Hire Charges of Vehicls		59999-00
23050-00 -Consoli Repairs&Maintenance Infrastructure Assets		225094-00
23050-11 - Underground Drains		97510-00
23050-12 - Open Drains		65886-00
23050-25 - Others		28223-00
23051-00 -Consoli Repairs&Maintenance-Civic Amenities		47850-00
23052-00 - Consoli Repairs & Maintenance -Buildings		337865-00
23053-00 - Consoli Repairs & Maintenance -Vehicles		1174595-00
23054-00 -Consoli Repairs & Maintenance - Furniture		157302-00
23059-00 -Consolidated Repairs & Maintenance Others		16780-00
23080-03 - Garbage & Clearance Expenses		30000-00
25020-00 - Consolidated Own Programme		140503-00
32020- Sambal Yojana		800000-00
35010- Ajay El. Sh		203178-00
35010- Alok Dwedi		29000-00
35010- Ambika Tent House		1833809-00
35010- Balram Industries		195065-00
35010- Bk Associates		17700-00
35010- Bombe Media World		1980-00
35010- Devendra Patel		1149457-00
35010- D. Ko. Industries		1392544-00
35010- Gailarm Suppliers		1216214-00
35010- Global Fem Bhopal		188000-00
35010-GN Chali		659937-00
35010- Goodwill Construction		3109999-00
35010- GS Salvi Constructoion		1226864-00
35010- Hariom Electric		2950-00
35010- Hemant Shah Associates		65000-00
35010- Hitesh Singh Panwar		456754-00
35010- Iqbal Hussain		3340-00
35010- Jay Computers		4000-00
35010- Jeewan Rawat		570-00
35010- KALKI TRADERS		206701-00
35010-Maa Dhanod Traders		794993-00
35010- Maheshwari Suppliers		5000-00
35010- Manish Kothari		8608-00

			35010- MD Construction		4689574-00
			35010-Metro Enterprises		20202-00
			35010- Mj Structure		35129-00
			35010-MPEB		7167688-00
			35010- Nand Kishore		29453-00
			35010- National Enterprise		1182971-00
			35010- National Petrol Pump		3357053-00
			35010-New India Insurance		21825-00
			35010- Nidhi Pipe Industries		108560-00
			35010- Nidhi Thakur		4000-00
			35010- NN Suppliers		1503788-00
			35010-Pawan Kumar Jain		2000000-00
			35010-Prahvnath Graphics		100000-00
			35010- Pravin Updahyay		107850-00
			35010- Premchand Ad		5000-00
			35010- Radhe Tour Travels		18594-00
			35010- Raj Computers		29361-00
			35010- Rajesh Kumar Jain		804659-00
			35010- Rajhans		1032081-00
			35010- Raj Traders		2387989-00
			35010- Revshree Computers		176586-00
			35010- Royal Enterprises		97904-00
			35010-Sachin Parmar		40000-00
			35010- Sai Tour Travels		9360-00
			35010- Sandeep Jain		65080-00
			35010- Sangam Auto .		24970-00
			35010-Sanghvi Tyres		8300-00
			35010- Sanjay Enterp.		434746-00
			35010- Santosh Runwal		9450-00
			35010- Sarthak Agency		7279581-00
			35010- Savnya Trading Co.		1276885-00
			35010- Sk Drillers		1483457-00
			35010- Sneh Refrigeration		5000-00
			35010- Soni Fabrication		698597-00
			35010- Sonu Tour Travels		362161-00
			35010- SR and Sons		10000-00
			35010- Sr Industries		323560-00
			35010- Yash Enterprises		447189-00
			35010-Yatindra Digital Studiop		14090-00
			35011-00 - Consolidated Employee Liabilities		184109-00
			35011-01 - Salaries, Wages And Bonus Payable		15738963-00
			35011-03 - Pension		83551-00
			35013-04 - Other Bill Outstanding		229217-00
			35020-03- LIC Premium		29632-00
			35020- EPF		462029-00
			35150- HUDCO BHOPAL		10395891-00
			359010- Pankaj She.		2320-00
			41010-03 - Parks & Gardens		92400-00
			41010- PMAY Hitgrahi Kisht		5440000-00
			41031-02 - Open Drains		10620-00
			41032-00 - Consolidated Water Ways		108183-00
			41032-04 - Pipes		83417-00
			41060-08 - Printer		90342-00
			41131-02 - Open Drains		17520-00
			41170-10 Office Furniture		5700-00
			41310- Cc Road W		650688-00
			43010-00 - Consolidated Stores		64091-00
			J & J Brothers		3051482-00
			Krishna Entp.		1764880-00
			NAVBHARATA BUILDING 1		10705200-00
			Tirupati Eletrical		79900-00
			Closing Balance		106286555-98
			45010-00 - Consolidated Cash (All Places)	*313735-00*	

		Axis Bank	*23751267-50*	
		Axis Bank -2501	*6410673-00*	
		Axis Bank-5598	*5401859-86*	
		Axis Bank-6893	*3875042-00*	
		Bank of Baroda-7582	*2199470-00*	
		Bank of Baroda-8854	*892543-00*	
		Central Bank-1494	*797783-00*	
		HDFC Bank	*14313374-50*	
		IDBI Bank	*8788447-00*	
		Narmada Jhabua-0390	*1490-00*	
		Narmada Jhabua-1597	*2012056-00*	
		Narmada Jhabua -7474	*797783-00*	
		Sbi-4147	*21698603-47*	
		Sbi-4341	*3620944-65*	
		Union Bank	*1832861-00*	
		Vijay Bank-1314	*9578523-00*	
Total	**219982149-98**	**Total**		**219982149-98**

मुख्य नगरपालिका अधिकारी
नगरपालिका परिषद
बालाघाट (म.प्र.)

कार्यालय मुख्य नगर पालिका अधिकारी नगर परिषद बालाघाट

नगर पालिका निधि रोकड़ बही का प्राप्ति भुगतान विवरण वित्तीय वर्ष 2019–20

आय	राशि	व्यय	राशि
प्रारंभिक शेष	36,261,081.13	**सम्पत्ति क्रय**	
		ए.सी. क्रय	62,900.00
		फर्नीचर क्रय	3,372,824.00
नगरपालिका दर एवं कर		सोलर हीटर क्रय	70,800.00
सम्पत्ति कर गत वर्ष बकाया	9577913.00	कम्प्युटर क्रय	116,249.00
सम्पत्ति कर सनहाल वर्ष	11257022.00	एम्बीटियर मशीन क्रय	560,560.00
चुंगी	92274831.00	संट्रीफुल पम्प खरीदी	868,797.00
समेकित कर गत वर्ष बकाया	2931298.00	वायामेट्रिक मशीन	111,864.00
समेकित कर सनहाल वर्ष	1204988.00		
नगरीय विकास गत वर्ष	2185275.00	**सामान्य प्रशासन और संग्रहण प्रभार**	
नगरीय विकास सनहाल वर्ष	2516031.00	नियमित कर्मचारी वेतन	30,638,432.00
शिक्षा उपकर गत वर्ष	1987501.00	विनियमित कर्मचारी वेतन	32,794,813.00
शिक्षा उपकर सनहाल वर्ष	2111586.00	भविष्य निधि	1,440,460.00
भू भाटक	11155.00	वृत्तिकर	609,510.00
स्थाई दखल	470315.00	बैंक लोन	348,331.00
साप्ताहिक बाजार	222155.00	LIC	1,141,578.00
दैनिक बैठकी बाजार	1014455.00	परिभाषित पेंशन	1,671,813.00
नामांतरण शुल्क	107660.00	एक्सग्रेसिया	50,000.00
स्वच्छता शुल्क	8000.00	मस्टर रोल / कंटीजेंसी / अतिथि	44,572,503.00
भवन अनुज्ञा शुल्क	325753.00	ई.पी.एफ	8,521,103.00
बस स्टेण्ड	1049057.00	उपादान राशि	2,536,108.00
अधिभार	640,400.00	अध्यक्ष / पार्षद मानदेय	793,759.00
चबूतरा किराया	57,168.00		
		लोक निर्माण	
फीस और राजस्व		सड़क निर्माण	8,290,572.00
अग्नि शमन शुल्क	92290.00	डब्ल्यु.बी.एम. रोड	963,213.00
अन्य	134361.00	नाली निर्माण	11,189,113.00
टावर स्थापना	233735.00	पुलिया निर्माण	2,162,004.00
कांजी हाउस	32700.00	बेरिक कोड	648,843.00
वाटर हार्वेस्टिंग	10000.00	पार्किंग जोन	128,570.00
प्रशमन शुल्क	42000.00	स्कूल निर्माण	637,787.00
आवेदन शुल्क	39982.00	शॉपिंग काम्पलेक्स निर्माण	2,300,000.00
राशन कार्ड शुल्क	18070.00	ई–वाचनालय निर्माण	21,402.00
विविध	210372.00	आंगनवाड़ी निर्माण	526,600.00
अनापत्ति प्रमाण पत्र	16673.00	सभा मंच	161,514.00
प्रधानमंत्री आवास पंजीयन शुल्क	2485220	शौचालय निर्माण	587,154.00
		भवन निर्माण	160,088.00
अस्थाई किराया से प्राप्तियाँ		भवन मरम्मत	313,717.00
लीज किराया	332055.00	ई-लायब्रेरी निर्माण	106,308.00

दुकान नामांतरण	1824454.00	हार्कस जोन निर्माण	321,180.00
दुकान किराया सनहाल वर्ष	1743261.00	बस स्टेण्ड सीमेन्टीकरण	1,384,039.00
विवाह पंजीयन	2490.00	अन्य निर्माण	892,940.00
आश्रय स्थल	7640.00	अस्थाई शौचालय निर्माण	112,320.00
म्युसिपल खोली	506167.00	पोल सिफटिंग कार्य	438,718.00
संपाकर	297095.00	उद्यान सामग्री	1,254,881.00
जी0 एस0टी0	624101.00	जे.सी.बी. किराया	401,880.00
		रंगाई पुताई	590,975.00
बैंक ब्याज प्राप्त	655388.00	टी शर्ट	84,180.00
		स्टेशनरी	882,789.00
अनुदान एवं अंशदान		मोटर पम्प रिपेरिंग वर्क	121,100.00
14 वां वित्त जनरल बेसिक ग्रांट	25,782,000.00	जलप्रदाय चिल्लर सामग्री	2,557,869.00
14 वां वित्त (परफॉरमेंस ग्रांट)	36,071,000.00	जलप्रदाय सामग्री (एलम)	3,175,612.00
मूलभूत सुविधा	3,283,000.00		
राज्य वित्त आयोग	2,604,000.00	वाहन किराया	173,944.00
सड़क मरम्मत	4,391,000.00	वाहन मरम्मत	2,437,229.00
जनभागीदारी	1,100,000.00	वाहन बीमा	320,486.00
AXT	44557259.00	जे.सी.बी. मशीन किराया	646,002.00
मुद्रांक शुल्क	4371000.00	अन्य	2,504,421.00
यात्री कर	2959000.00	UIDSSMT	42,886,923.00
निर्यात कर	217000.00	PMAY AHP	76,070,066.00
		उत्कृष्ट सड़क	10,523,539.00
जलकर से प्राप्तियाँ		शहरी आजीविका मिशन	7,520,043.00
जलकर गत वर्ष	1,892,745.00	विद्युत सामग्री	8,768,684.00
जलकर सनहाल वर्ष	2,836,598.00	डीजल	14,098,899.00
पानी टैंकर	188,095.00	किटनाशक सामग्री	4,334,246.00
नल कनेक्शन	29,995.00	स्वास्थ्य सामग्री	664,145.00
जलकर अग्रिम	179,080.00	कानूनी व्यय	72,499.00
जलकर कार्ड	1,025.00	इंटरनेट बिल	213,028.00
जलकर विलम्ब शुल्क	454,986.00	टेलीफोन बिल	171,805.00
		बिजली बिल	13,521,244.00
विविध प्राप्तियाँ		सुपरविजन चार्ज	20,085.00
राशि अंतरण	219,333,277.50	पम्प रिपेरिंग	437,199.00
अन्य	8,575.00	शहीद स्मारक सौंदर्यीकरण	877,212.00
शव वाहन	54,930.00	पेपर भुगतान	1,401,431.00
साहूकारी लायसेंस	17,500.00	फ्लेक्स प्रिंटिंग	403,905.00
खाली ड्रम बिक्री	31,200.00	प्रिंटिंग कार्य	33,075.00
विज्ञापन शुल्क	22,376.00	स्कूल रजिस्टेशन फिस	10,700.00
गढ पम्प	261,600.00	डाक टिकिट अग्रीम	5,000.00
फोगल शुल्क	8,400.00	वृद्धजन सम्मान सामग्री	203,574.00
सूचना अधिकार	4,429.00	जलपान व्यवस्था	483,640.00
मानचित्रकार रजिस्ट्रेशन शुल्क	28,800.00	अत्येष्टी सहायता	3,003,000.00
		सम्बल सहायता	600,000.00
		विद्युत सर्वक्षण कार्य	188,800.00

फुल माला गुलदस्ते	141,530.00
स्टॉप टेम	608,128.00
फोटो कापी	700,997.00
विडियो ग्राफी	261,917.00
समतलीकरण	861,396.00
हुडको ऋण	3,002,800.00
रेरा रजिस्ट्रेशन	201,816.00
ओपन जीम	17,800.00
वाटर हार्वेटिंग	31,000.00
दीनदयाल रसोई योजना	135,000.00
डेकोरेशन	333,564.00
सी.ए फीस	372,860.00
प्रवेश द्वार	821,635.00
AHP BOOKING REUFUND	381,000.00
अमानत राशि	58,776.00
कम्प्युटर मरम्मत	216,824.00
यातायात व्यवस्था	9,888.00
मुख्यमंत्री कन्यादान विवाह	18,000.00
हॉकी टुर्नामेन्ट अनुदान	746,415.00
कैश हैंडलिंग चार्ज	42,651.00
अंतरण व्यय	96,617,066.00
अंतिम शेष	57,386,909.63
TOTAL	526,260,568.63

TOTAL	526,260,568.63

1.1cash
560560
14098899
4334246
664145

मुख्य नगरपालिका अधिकारी
नगरपालिका परिषद
बालाघाट (म.प्र.)

JAIN MUKESH KUMAR & CO.

CHARTERED ACCOUNTANTS

1st Floor, Chartered Heights, Collectorate Colony,
Behind Bus Stand, MANDLA, (M.P.) – 481661
8770129528, 07642-252560 9425163638 mkjca92@yahoo.com, mkjca92@gmail.com

To

The Chief Municipal Officer
Nagar Palika Parisad Balaghat
Distt. Balaghat (M.P.)

AUDIT REPORT

We have examined the Books of account and relevant vouchers of different sections of Nagar Palika Parishad Balaghat, Distt. Balaghat (M.P.) for F.Y. 2019-20. We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of audit and section wise audit report, observation & suggestions are as under :-

REVENUE SECTION :-

We have examined the Books of account and relevant vouchers of revenue section of Nagar Palika Parishad, Balaghat, Dist. Balaghat (M.P.) for the F.Y. 2019-20, and report that:-

1. **Audit of Revenue**

(i) We have conducted the audit of revenue from various sources.

(ii) Offices has rented various premises on which GST liability arise to the office, GST were collected by the office however neither the tax so collected been deposited to the Government account nor the tax return were submitted which attract penal provision as well as heavy interest.

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(iii). It Seems from the records that rent collection in respect of hoarding is very low.

(iv). Nagar Palika having Bus Stand in Balaghat however no rent collection from the bus owner and no satisfactory reply were given by office.

We suggest to look after the matter and collect the amount from Bus Owner as per rules which increase the revenue of the office.

(v) Shop rent register as well as rent due register properly completed .

(vi) Cashier has deposited the collection in to the bank within stipulated time.

(vii) On verification of records we found that, parishad has given a target for collection of Taxes for the each month to the tax collector (Mohrir), however tax collector have not achieved the collection targets details for the same are as follows:-

(viii) **(i) CURRENT YEAR'S**

S. No.	Particulars	Target		Achievments	
		Amount	Percentage	Amount	Percentage
1	Property Tax	18555723	100%	11257022	60.66%
2	Samekit Tax	2413655	100%	1204988	49.92%
3	Water Tax	6513665	100%	2836598	43.54%
4	Edu. Cess	3573807	100%	2111586	59.08%
5	Atirikt Tax	-	-	134361	-
6	Nagriya Vikas Upkar	4325206	100%	2516031	58.17%
7	Bhawan Bhumi Rent	3171416	100%	1743261	54.96%
	Total	38553472	100%	21669486	56.20%

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(ii) PREVIOUS YEAR'S

S. No.	Particulars	Target Amount	Target Percentage	Achievments Amount	Achievments Percentage
1	Property Tax	21878884	100%	9577913	43.77%
2	Samekit Tax	5776232	100%	2931298	50.74%
3	Water Tax	17948089	100%	1892745	10.54%
4	Bhawan Bhumi Rent	1216476	100%	-	00.00%
5	Nagriya Vikas Upkar	4764767	100%	2185275	45.86%
6	Edu. Cess	4161498	100%	1987501	47.75%
	Total	55745946	100%	18574732	33.32%

(ix) While going through the records if it observed that office has not achieved the desired target in respect of various demand of taxes, resulted in poor financial position of the nagar palika towords the own sources.

(a) Current year demand Rs. 385.530 lakhs against which achieved (collection) only Rs. 216.69 lakhs which is 56.20% of current year demand.

(b) Previous year demand Rs. 557.45 lakh against which achievement (Collection) Rs. 185.74 lakhs which is only 33.32% of the target.

(x) While going through the records we found that data available in respect of Tax recovery (Kar Vasooli Patrak) in Revenue department does not match with the actual recovery entered in the cash book maintained in the accounts section.

Comparison chart attached :-

क्र0	करों के नाम	लेखा शाखा केश बुक अनुसार	राजस्व बसूली के अनुसार	अंतर राशि
1	संपत्तिकर सनहाल	11,257,022.00	10,678,621.00	578,401.00
2	संपत्तिकर बकाया	9,577,913.00	9,089,580.00	488,333.00
3	समेकित कर सनहाल	1,204,988.00	1,105,570.00	99,418.00
4	समेकित कर बकाया			

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		2,931,298.00	2,985,215.00	(53,917.00)
5	नगरीय विकास उपकर सनहाल	2,516,031.00	2,420,896.00	95,135.00
6	नगरीय विकास उपकर बकाया	2,185,275.00	2,133,211.00	52,064.00
7	शिक्षा उपकर सनहाल	2,111,586.00	2,007,006.00	104,580.00
8	शिक्षा उपकर बकाया	1,987,501.00	1,886,930.00	100,571.00
9	भवन भूमि किराया सनहाल	1,743,261.00	1,264,521.00	478,740.00
10	भवन भूमि किराया बकाया		1,032,793.00	(1,032,793.00)
11	जल कर सनहाल	2,836,598.00	2,983,254.00	(146,656.00)
12	जल कर बकाया	1,892,745.00	1,724,820.00	167,925.00
	Total	**40,244,218.00**	**39,312,417.00**	**931,801.00**

2. Audit of Expenditure:

i. On verification of budget with actual expenditure incurred during the year following summary drawn –

S.No.	Budget Head	Budgeted Amt. (Rs. in Lakh)	Actual Exps. (Rs. in Lakh)	Remark
1	वेतन मजदूरी एवं बोनस पार्षद	1,000,000.00	793,759.00	Good Control
2	वेतन एवं भत्ते – अधिकारी	80,542,359.00	63,433,245.00	Good Control
3	भविष्य निधि	0	1,440,460.00	Over Exps
4	वृत्तिकर	0	609,510.00	Over Exps
5	बैंक लोन	0	348,331.00	Over Exps
6	एल. आई. सी.	0	1,141,578.00	Over Exps
7	परिभाषित पेंशन	0	1,671,813.00	Over Exps
8	आयकर	0	-	
9	मस्टर वेतन	50,000,000	44,572,503.00	Over Exps

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10	अनुग्रह / अंत्येष्टी सहायता	-	3,003,000.00	Over Exps
11	भविष्य निधि अंशदान / ई.पी.एफ.	12,000,000.00	8,521,103.00	Good Control
12	विद्युत बिलो का भुगतान	23,000,000.00	13,521,244.00	Good Control
13	सुपरविजन चार्ज	500,000.00	20,085.00	Good Control
14	दूरभाष व्यय	215,000.00	171,805.00	Good Control
15	वेब इन्टरनेट /वेबसाईट नवीनीकरण	40,000.00	213,028.00	Good Control
16	डाक व्यय	10,000.00	5,000.00	Good Control
17	समाचार पत्र	-		
18	मुद्रण व लेखन सामग्री	2,500,000.00	403,905.00	Good Control
19	लेखन सामग्री / स्टेशनरी	900,000.00	882,789.00	Good Control
20	कम्प्यूटर लेखन / स्टेशनरी	225,000.00	33,075.00	Good Control
21	यात्रा एवं वाहन अधिकारी	700,000.00	173,944.00	Good Control
22	ईंधन प्रटोल एवं डीजल	17,500,000.00	14,098,899.00	Good Control
23	किराया एवं वाहन व्यय	1,100,000.00	-	
24	जे.सी.बी. किराया	-	1,047,882.00	Good Control
25	बीमा	1,100,000.00		
26	वाहन बीमा	500,000.00	320,486.00	Good Control
27	बाहय एजेंसिया -- आंतरिक लेखा परीक्षा	400,000.00	372,860.00	Good Control
28	विधिक शुल्क कानूनी प्रभार	300,000.00	72,499.00	Good Control
29	विज्ञापन व्यय	4,000,000.00	-	
30	प्रसार व्यय / पेपर भुगतान	1,800,000.00	1,401,431.00	Good Control
31	क्रीडा प्रतियोगिता का आयोजन	2,000,000.00		-
32	खेल उपहार / हॉकी / फुटबाल / क्रिकेट आदि आयोजन	2,000,000.00	746,415.00	Good Control
33	व्यावसायिक संस्थाएं	-	-	
34	अतिथि सत्कार व्यय / जलपान व्यवस्था	1,500,000.00	625,170.00	Good Control

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35	जल कार्य / सामग्री	10,000,000.00	-	
36	किटनाशक स्वास्थ्य	20,000,000.00	4,334,246.00	Good C
37	विद्युत सामग्री	35,000,000.00	8,768,684.00	Good C
38	जल सुद्विकरण रसायन	5,000,000.00	-	
39	स्वास्थ्य सामग्री क्रय	-	664,145.00	Over Ex
40	मशीनों का किराया व्यय	700,000.00	-	
41	सीमेंट कांक्रीट की सडक	120,000.00	8,290,572.00	Over Ex
42	गिट्टी – डामर रोड	170,000.00	963,213.00	Over Exp
43	अन्य सडकें	600,000.00	-	
44	सेतु / पुलिया	-	2,162,004.00	Over Exp
45	पैदल रास्ता अन्य	-	-	
46	खुली नालियां	1,500,000.00	11,189,113.00	Over Exp
47	जल मार्ग भवन वाटर टैंक	30,000.00	-	
48	बोरवेल	1,000,000.00	-	
49	जल संग्राहक / खुले कुएं	70,000.00	-	
50	अन्य	30,000,000.00	-	
51	जल मोटर पम्प रिपेरिंग	2,000,000.00	558,299.00	Good Cont
52	जल वितरण पाईप	1,000,000.00	5,733,481.00	Over Exps
53	हैंड पम्प	700,000.00	-	
54	जल सुद्विकरण यंत्र	1,000,000.00	-	
55	टांसफार्मर	840,000.00	-	
56	वाहन मरम्मत	3,500,000.00	2,437,229.00	Good Contr
57	पार्क नर्सरी एवं उद्यान	2,200,000.00	1,254,881.00	Good Contr
58	झील एवं तालाब	2,200,000.00	-	
59	खेल के मैदान और स्टेडियम	2,200,000.00	-	

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60	पार्किंग सील / थर्मोप्लास्ट	6,000,000.00	128,570.00	Good Control
61	व्यावसायिक संकुल	1,500,000.00	-	
62	सार्वजनिक शौचालय	500,000.00	587,154.00	Over Exps
63	कार्यालय भवन	1,500,000.00	-	
64	सामुदायिक भवन	500,000.00	-	
65	बाजार भवन	500,000.00	-	
66	मातृत्व एवं बाल कल्याण केंद्र	200,000.00	-	
67	कर्मचारी आवास	200,000.00	-	
68	कर्मशाला	300,000.00	-	
69	बस अड्डा	1,000,000.00	1,384,039.00	Over Exps
70	परकाटा / दीवार	100,000.00	-	
71	फव्वारा	1,000,000.00	-	
	अन्य संरचनाओं / सभामंच	2,000,000.00	161,514.00	Good Control
72	मरम्मत कम्प्यूटर	500,000.00	216,824.00	Good Control
73	फोटोकापियर / विडियो / फोटोग्राफी	2,500,000.00	962,914.00	Good Control
74	विद्युतीय फिटिंग्स	4,000,000.00	-	
75	नदी संरक्षण	500,000.00	-	
76	कांजी हाउस	200,000.00	-	
78	केश हेण्डलिंग चार्ज	-	42,651.00	Over Exps
79	चुनाव व्यय	3,000,000.00	-	
79	स्वयं के कार्यक्रम	6,500,000.00	333,564.00	Good Control

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ii. During the course of audit we found that in few cases of Pradhan Matri Awas Yojna, ULB has disbursed the installment to beneficiaries, and later on found that the beneficiary is not entitled under the scheme due to property dispute, income is over, beneficiary has concrete house etc., hence rejected the application.

List for the same is attached herewith which shows that 2 beneficiaries has refunded the partial amount. (List –H)

3. Audit of Book Keeping

i. On verification of stationery stock register, it seems that payment voucher numbers of stationery purchase were not mentioned in the respective column therefore we are unable to match and tally the same with cash book.

ii. On verification of Fixed Assets register, it seems that payment voucher numbers of Assets purchase were not mentioned in the respective column therefore we are unable to match and tally the same with cash book.

iii. On verification we found that Date Column in FDR Register is not properly filled up hence matching the same with cash book could not make possible to us.

iv. Security deposit Bank Guarantee and performance Guarantee register were not maintained by the office.

v. Parishad has maintained the advance register however no advance given during the year.

vi. During the audit parishad has produce before us the following cash book for our verification.

(a) Nagar Palika Nidhi

4 Audit of FDR

Parishad has maintained the FDR/STDR/TDR register while verification of the same, we found the followings irregularities

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i. During the year few FDR gets matured and renewed however interest on the same is not booked in the cash book through the entry which is against the accounting principles.

S.No.	Date	Bank	FDR	Maturity	No entry of Interest
1	21/04/2005	STATE BANK OF INDIA	15,00,000.00	27,88,859.00	12,88,859.0
2	04/10/2010	ALLAHABAD BANK	10,000.00	14,323.00	4,323.0
3	04/08/2012	AXIS BANK	10,00,000.00	15,67,861.00	5,67,861.0
4	03/04/2014	BANK OF INDIA	15,00,000.00	16,43,637.00	1,43,637.0
5	18/08/2020	STATE BANK OF INDIA	2,00,00,000.00	2,05,86,338.00	5,86,338.0
6	14/08/2014	STATE BANK OF INDIA	9,00,000.00	9,83,775.00	83,775.0
7	05/06/2020	ICICI BANK	1,50,00,000.00	1,65,41,145.00	15,41,145.0

ii. Office has not passed any entry in respect of TDS deducted by the bank if any on interest on FDR.

iii. FDR bank statement should be called from the bank where ever the FDR maintained to know about the TDS deducted by the banks.

iv. On verification of Physical FDR it is found that bank has deducted 20% TDS on Interest amount on account of non submission of pan card, eventhough office having a pan card.

It is suggested that office should contract to local income tax office for no TDS Deduction certificate so the revenue loss get stopped.

5. Audit of Tenders and Bids – Proper Maintained

6. Audit of Grant Register and Loan Register

i. While going through the records we observed that ULB has neither maintained grant register nor any ledger in respect of grant receipt and payment.

All thee entries relating to grant were entered in the main cash book for the any year.

Since neither grant register or ledger for the same were produced before us we are unable to justified the utilization/inter utilization of the grant fund .As explain to us in the Following grant the transaction took place during the year.

1. सड़क मरम्मत
2. वाणिज्यिक कर पर अधिभार
3. राज्य वित आयोग
4. मुद्रांक शुल्क
5. चुंगी क्षतिपूर्ति
6. यात्रीकर
7. निर्यात कर
8. 14 वां वित आयोग (जनरल बेसिक ग्राट)
9. 14 वां वित आयोग (परफोरमेंस)

ii. During the year 2012-13 ULb has been granted a HUDCO loan for Rs. 11.70 crores however no detailed register were maintained by the office such as fund received as loan. principal repayment. interest charged by HUDCO and the balance outsting till date.

7. Bank Reconcilation Statement for any bank were not made available to us for our verification therefore entries pending could not be verified by us.

8. OTHER:-

i. TDS Return in respect of TDS on Salary & TDS on contractor's bills has been filled on time.

S. No.	Quarter	Due Date	Filling Date 26Q	Delay Date	Filling Date-24Q	Delay Date
1	Q1	31/07/2019	-	-	-	-
2	Q2	31/10/2019	-	-	-	-
3	Q3	31/01/2020	27/01/2020	-	-	-
4	Q4	31/07/2020	01/07/2020	-	25/07/2020	-

TDS OUTSTANDING DEMAND

F.Y.	Manual Demand	Processed Demand
2007-08	91985	0
2008-09	16823	0
2009-10	66469	0

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2010-11	129704	0
2011-12	188453	7560
2012-13	19516	0
2013-14	103365	64590
2014-15	0	26350
2015-16	0	40350
2016-17	0	70740
2017-18	0	41270
2018-19	0	302320
2019-20	0	130730
2020-21	0	120680
TOTAL	616315	804590

ii. GST Return in respect of GST TDS Deducted under GST Rules has been filled on time except 2-3 months.

Deduction GSTR-7

S. No.	Month	DEDUCTION		
		Due Date	Filling Date	Delay Date
1	Apr-19	31/08/2019	04/05/2019	
2	May-19	31/08/2019	04/06/2019	
3	Jun-19	31/08/2019	01/07/2019	
4	Jul-19	31/08/2019	01/08/2019	
5	Aug-19	10/09/2019	07/09/2019	
6	Sep-19	10/10/2019	05/10/2019	
7	Oct-19	10/11/2019	05/11/2019	
8	Nov-19	10/12/2019	05/12/2019	
9	Dec-19	10/01/2020	07/01/2020	
10	Jan-20	10/02/2020	06/02/2020	
11	Feb-20	10/03/2020	07/03/2020	
12	Mar-20	31/08/2020	13/05/2020	

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GST Deducted Percent not matched...

April 2019 to March 2020

Annexure A

Record to be maintained by the DDO for filing of GSTR 7

S.n	GSTIN the Deductee	Trade Name	Amont paid to be Deductee on wich tax which tax is duduceted	Central Tax	State /UT Tax	Integrated Tax	Total	Chalan No	Date
क्र	जीएसटी नंबर	फर्म का नाम	बिल की राशि	सेन्ट्रल टैक्स	स्टेट टैक्स		योग		
1	23BJSPB7081A1ZH	DAKSH SUPLAYER	5193	519	519		1038	19042300013352	04/04/2
2	23AJTPR0873L1ZK	SAI KKRAPA TREDARS	0	1917	1917		3834	19052300011825	03/05/2
3	23AIQPD2582G1ZC	ROOPESH DAWANE	0	1950	1950		3900	19052300015436	04/05/2
4	23BMPPS8599Q1Z5	DIDNET COMPUTER	32000	1600	1600		3200	19052300028895	09/05/2
5	23CMPM46I1H121	GANI CONSTRUCTION	7720	772	772		1544	19072300084378	19/07/2
6	23AAALK1988R2ZE	M M SOLUSTION	500000	500	500		1000	19092300150143	26/09/2
7	23APXPM1236Q1Z8	PRASHANT MALEWAR	900	90	90		180	19112300005233	02/11/2
8	22ABAFM1780G1ZN	OM INTERPISES	234000	0	0	4600	4600	20032300130845	23/03/2

i. During the year under consideration ULB has not provided any information / details off GST collection return filed details etc.

ii. It seems from the records that office has deposited the EPF dues in time to which does not attract the Damages and Interest u/s 7Q-14B of the EPF Act.

iii. 12 verification :-

1 Vedprakash Puri Goshwami

Head	12C	Actual/Supporting
House Loan Interest	200000	80103
House Loan Repeyment	0	103055
LIC	37920	0
Tution Fee	25000	10539

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2 **Shobit Kumar Bajpai**

Head	12C	Actual/Supporting
LIC	90985	0

3 **Shailendra Rahangdale**

Head	12C	Actual/Supporting
LIC	55204	0
PPF	25000	0
Medical Premium (80D)	50000	0

10. SUGGESTION :-

i. Security deposit register should be maintained in the office so that the liability on account of security deposit may be ascertained at any point of time or at the year end.

ii. Security deposit/deducted from the contractor or supplier should be kept in form of FDR or a separate bank account may be opened for the same, so that the other's money could not be used by parishad.

iii. A register of FDR deposited by the contractor, if any, be maintained by the office.

iv. Bank reconciliation statement should be prepared either monthly or quarterly so the difference as pointed out above may be find out.

Place:- Mandla
Date:- 20/10/2020
UDIN: **20075143AAAAHG1936**

FOR JAIN MUKESH KUMAR & CO.
CHARTERED ACCOUNTANTS

MUKESH JAIN
(PARTNER)

मुख्य नगरपालिका अधिकारी
नगरपालिका परिषद
बालाघाट (म.प्र.)

Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

me of ULB- BALAGHAT

Ann "C"

me of Auditor- Jain Mukesh Kumar & Co.

o.	Parameters	Description		Observation in Brief	Suggestion
1	Audit of Revenue				
	राजस्व कर वसूली	Receipts in Lakhs			
		Year 2018-19	Year 2019-20		
i)	संपत्तिकर	19422471	20834935	poor	Try to increase the collection
i)	समेकित कर	3165419	4136286	Lesser Growth	Try to increase the collection
i)	नगरीय विकास उपकर	4336851	4701306	poor	Try to increase the collection
v)	शिक्षा उपकर	5731930	4099087	poor	Try to increase the collection
	कुल योग	32656671	33771614	poor	
	गैर राजस्व वसूली				
i)	भवन भूमि किराया	3252871	1743261	poor	Try to increase the collection
ii)	जल उपभोक्ता प्रभार	4680877	4729343	Lesser Growth	Try to increase the collection
iii)	ठोस अपशिष्ट प्रबंधन उपभोक्ता प्रभार	34669000		poor	Try to increase the collection
iv)	अन्य कर/शुल्क	5962451	134361	poor	Try to increase the collection
	कुल योग	48565199	6606965	poor	
	महा योग	81221870	40378579	poor	

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बालाघाट (म.प्र.)

MANDLA

Seal & Signature of Auditor

Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

ne of ULB - BHALAGHAT

ne of Auditor- Jain Mukesh Kumar & Co.

lo.	Parameters	Description	Observation in Br	Suggestion
2	Audit of Expenditure	See Audit Report Point No. 2 (i) & 2 (ii)	Payment is excess than the voucher	1. Proper Action should be taken
3	Audit of Book Keeping	See Audit Report Point No. 3 (i) to 3 (vi)	See Audit Report Point No. 3 (i) to 3 (vi)	1.Should be talied as early as possible 2.Prop Action should be taken
4	Audit of FDR	See Audit Report Point No. 4 (i) to 4 (vi)	1. FDR Register Maintain 2. Cash Book Entry not Passed	1. Should Maintend Should Passed 3.Proper Actic should be taken
5	Audit of Tenders/Bids	Proper	No	No
6	Audit of Grants & Loans	See Audit Report Point No. 6 (i) & 6 (ii)	Seprate Cash Book be Kept	1. Proper Action should be taken 2. Seprate Cash Book be Kep
7	Incidences relating to diversion of fund from capital receipts/ Grants/ Loans to Revenue Nature Expenditure and from one scheme/ project to another	See Audit Report Point No. 6 (i)	Interutilisation of grant from one scheme to another	1. Proper Action should be taken
8	Any Other a) percentage of revenue Expenditure (Establishment, Salary, Operation & Maintenance) with Receipts to revenue receipts (Tax and non tax) excluding octroi, Entry tax, Stamp Duty and other grants etc.	RECEIPT AND PAYMENT NOT PREPARED	NA	Office should prepared the Income and Expenditure acco in every year
	b) Percentage of Capital Expenditure with respect to Total Expenditure	RECEIPT AND PAYMENT NOT PREPARED	NA	Office should prepared the Income and Expenditure acco in every year
9	Whether all the temporary advances have been fully recovered or not.	No Advance During Current Year also see Point 3 (v)	NA	NA
10	Whether bank reconciliation statements is being regularly prepared.	Not Prepared	NA	Office should prepared the Ba Reconciliation in every mon

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MANDLA 252560

Seal & Signature of Auditor

NAGAR PALIKA PARISHAD BALAGHAT

FY 2019-20

ANNEXURE 'F'

MAIN CASH BOOK

S.No	YOJANA NAME	Bank Name	A/c No.	Pass Book Bal. 31/03/2020
				31/03/2020
	Cash Book Balance			57,386,942.72
1	वित्तीय संग्रहण खाता	SBI	53024918694	27,069,558.00
2	नगर पालिका निधि	SBI	53024910055	640,640.00
3	मुख्यमंत्री स्वच्छता मिशन	SBI	32572477632	230,162.00
4	मुख्यमंत्री उत्कृष्ट सड़क	SBI	32572480714	43,748.00
5	मुख्यमंत्री शहरी पेयजल योजना	SBI	32572482575	CLOSED
6	यू आई डी एस एस एम टी.	SBI	33305905909	71,023,553.00
7	___	SBI	33734690234	CLOSED
8	मुख्य मंत्री कन्यादान योजना	SBI	33811773077	1,276,536.00
9	संचित निधि	SBI	53024913330	14,498,549.00
10	......	SBI	63009523445	CLOSED
11	नगर पालिका निधि	SBI	33330819425	183,737.00
12	श्रमिक कर्मकार कल्याण	SBI	33595993721	615,409.00
13	शहरी आजीविका मिशन	SBI	33639673182	3,711,908.00
14	नगर पालिका निधि	SBI	10750422571	190,267.16
15	सर्व शिक्षा अभियान	SBI	31444887767	1,067,099.00
16	पी० आर० डी० एफ०	CBI	3016500765	2,649,456.00
18	नगर पालिका निधि	ALLAHABAD BANK	50198376485	246,755.00
19	नगरीय विकास उपकर	ALLAHABAD BANK	20724711627	54,515.00
20	[illegible]	ALLAHABAD BANK	50314014007	-
21	[illegible]	BANK OF MAHARASTRA	60129617012	180,983.00
22	बस स्टेण्ड शुल्क	CMPG	201521010004764	10,807.00
23	अस्थाई दखल	CMPG	201521110000011	117,930.00
24	जलकर	PNB	0038000100069944	429,087.77
25	स्वर्ण जयंती शहरी रोजगार योजना	PNB	0038000100075237	707,798.59
26	शिक्षा उपकर	JSKB	649001062312	769,622.00
27	कर्मकार कल्याण शुल्क	AXIS BANK	910010047348184	21,570.82
28	नगर पालिका निधि	AXIS BANK	911020017536707	97,220.65
29	नगर पालिका निधि	AXIS BANK	917010061130483	290,023.00
30	नगर पालिका निधि	INDIAN OVERSEAS BANK	287301000002555	996.73
31	AHP/BLC	INDIAN OVERSEAS BANK	287301000004433	100,793.20
32	नगरीय विकास उपकर	UCO BANK	29880110004005	6,869,370.93
33	जनभागीदारी निधि	ICICI BANK	185705000001	260,964.00
34		ICICI BANK	185701000562	3,025,890.00
35	___	ICICI BANK	185705001268	574,327.00
36	ए एच पी बुकिंग	IDBI BANK	1552104000016418	876,361.00
37	नगर पालिका निधि	HDFC BANK	50100144266139	136,946.00
38	शेल्टर फॉर अरबन	VIJAY BANK	769001011001259	355,036.50
			Total	138,327,620.35
		Difference		(80,940,677.63)

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कार्यालय नगर पालिका परिषद बालाघाट

प्रधानमंत्री आवास योजना (BLC) अंतर्गत डी.पी.आर. 678 के अंतर्गत राशि वापसी किये गये हितग्राहियों की सूची

LIST- H

क्र0	नाम	पिता / पति	आधार नम्बर	वार्ड क्र.	पता	बैंक नाम	खाता नम्बर	हितग्राही को प्रदान की गई कुल राशि	राशि वापसी का कारण	राशि वापसी का दिनांक एवं राशि	रिमार्क
1	शिव प्रसाद सिंह	लक्ष्मण गौतम	651954793114	वार्ड क्र. 02	भटेरा चौक बालाघाट	स्टेट बैंक ऑफ इंडिया	34487410487	200,000.00	हितग्राही द्वारा भूमि का विक्रय किया गया ।	03/12/2019 100,000.00	शेष राशि 100000 वापसी की कार्यवाही की जा रही है।
2	मो. शफीक	कासिम खान	589731307411	वार्ड क्र. 10	दरी तालाब बालाघाट	स्टेट बैंक ऑफ इंडिया	32929281820	40,000.00	पारिवारिक विवाद	26/12/2019 40,000.00	निरंक
3	हलीमा	नूर मोहम्मद	789048117824	वार्ड क्र. 10	दरी तालाब बालाघाट	बैंक ऑफ महाराष्ट्र	20122446708	40,000.00	योजना का लाभ नही लेना चाहते	23/04/2018 40,000	निरंक
4	नसीबुन कुरैशी	सिराज मोहम्मद	724707487202	वार्ड क्र. 13	गंगानगर बालाघाट	स्टेट बैंक ऑफ इंडिया	11655369186	250,000.00	योजना का लाभ नही लेना चाहते	06/11/2018 250,000.00	निरंक
5	बसंत मेश्राम	पन्ना लाल	818375855743	वार्ड क्र. 14	बूढ़ी बालाघाट	स्टेट बैंक ऑफ इंडिया	33284020256	200,000.00	विवादित	08/11/2019 100,000.00	शेष राशि 100000 वापसी की कार्यवाही की जा रही है।
6	प्रदीप चौरसिया	कालीचरण	482038008686	वार्ड क्र. 20	दीनबंधु चौक बालाघाट	पंजाब नेशनल बैंक	38000100018807	40,000.00	योजना का लाभ नही लेना चाहते	27/09/2018 40,000.00	निरंक
7	सुशील कुमार भारद्वाज	राजाराम	940171694230	वार्ड क्र. 28	स्नेह नगर बालाघाट	स्टेट बैंक ऑफ इंडिया	34592918716	40,000.00	पक्का मकान	20/02/2019 40,000.00	निरंक
8	अंकीत गंगमीरा	फूलचंद	957750317526	वार्ड क्र. 28	मयूर नगर बालाघाट	स्टेट बैंक ऑफ इंडिया	30312889131	40,000.00	पक्का मकान	19/08/2019 40,000.00	निरंक
9	अन्नु बाई भालाधरे	उमेद	622291230142	वार्ड क्र. 30	सरस्वती नगर बालाघाट	स्टेट बैंक ऑफ इंडिया	32961577748	40,000.00	योजना का लाभ नही लेना चाहते,	26/03/2019 40,000.00	निरंक
10	सुखदेव वामनकर	किशन	655500120363	वार्ड क्र. 24	मोती नगर बालाघाट	इलाहाबाद बैंक	50020784704	40,000.00	पक्का मकान	07/12/2017 40,000.00	निरंक

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